



CITY OF LEON VALLEY
SIGN CODE UPDATE ADVISORY COMMITTEE MEETING
City Hall – Conference Room
6400 El Verde Road, Leon Valley, Texas 78238
Monday, November 18, 2019

MINUTES

The Sign Code Update Advisory Committee met on the 18th day of November, 2019, at the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

6:32 p.m. Call to Order by Committee Chair Heather Riddle and Announcement of a Quorum.

The Following Committee Members were Present:

Heather Riddle	Phillip Riddle	Larry Proffitt	Shirley Jonas
Mary Key		William Cox	

Also, in Attendance:

Planning & Zoning Director, Brandon Melland	Councilman Mathew Hodde
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September 23, 2019 Meeting Minutes: There was a discussion to approve the minutes from the September 23rd meeting. Motion to approve meeting minutes made by Phillip Riddle and seconded by Mary Key. Motion carried unanimously.

October 28, 2019 Meeting Minutes: There was a discussion to approve the minutes from the October 28th meeting. Motion to approve meeting minutes made by Phillip Riddle and seconded by Shirley Jonas. Motion carried unanimously.

Review and Discuss Draft Revisions Prepared by Staff, Based on Feedback Received by the Committee at the October 28, 2019 Meeting, Addressing Monument, Freestanding, Pole, and Wall Signage. Item was Tabled to allow Planning & Zoning Director, Brandon Melland additional time to facilitate a detailed discussion and presentation of the rewrites.

Review and Discuss Draft Revisions Prepared by Staff, Addressing Temporary Commercial Signage. Planning & Zoning Director, Brandon Melland facilitated a discussion and review of the preliminary rewrites to Temporary Commercial signage. Committee members provided staff direction and additional amendments to the sign code mark-up. Committee Chair Heather Riddle surveyed the committee members and arrived at a consensus to not allow Airborne Signs, Balloons, or Sidewalk-style Signs.

Citizens to be Heard. Steven Price with Precinct 2 stated advertising for elections in Leon Valley is difficult and he requested more flexibility with political signage. The Committee members addressed many of the concerns by stated by Mr. Price. Many of the concerns were related state highway right-of-way placement of signage. Committee Chair, Heather Riddle invited Mr. Price to attend the next committee meeting, which will address re-writes to political signage.

Larry Proffitt requested Planning & Zoning Director, Brandon Melland to provide a general outlay of the changes made to sign code and general workflow for future meetings.

Other Announcements. Planning & Zoning Director, Brandon Melland indicated the next sign code revision review will potentially include modifications discussed during the prior meeting(s) and begin the review of revisions to Temporary Institutional Signage, which includes political signs and other items classified as Temporary Signage.

There was a consensus from committee members to reconvene the review process on December 16, 2019.

The meeting concluded at approximately 7:51 p.m. with a motion to adjourn by Shirley Jonas and a second by Mary Key. The motion carried unanimously.

These minutes approved by the Leon Valley Sign Code Update Advisory Committee on the 3 of February ~~2019~~ 2020

APPROVED

A handwritten signature in cursive script, appearing to read "Heather Riddle".

CHAIR